

2021 INTERSTATE BBQ FESTIVAL

COMPETITION TEAM MANUAL

- DATES:** April 16-19, 2021
- LOCATION:** Washington County Agricultural Education Center
7313 Sharpsburg Pike
Boonsboro, MD 21713
- EVENT MANAGEMENT**
- CONTACT INFO:** Interstate Festival Group, LLC
- Rob Immer, Event Director
rob@interstatefestivalgroup.com or 301-991-2373
- Chuck Triesch, Contest Coordinator - 301-573-6467
- Tina Triesch, Contest Coordinator - 301-573-6424
- FESTIVAL HOURS:** **FRIDAY** – Not open to the public
SATURDAY – Open to the public 11 a.m. until 6 p.m.
-Team members do not need event tickets, but may be required to wear wristbands during the public festival.
-All competition areas will be open to the public, but they will be warned to keep their distance during turn-ins.
- MOVE IN TIMES:** **FRIDAY 9 a.m. until 5:00 p.m.**
***Thursday 3 p.m. until 8 p.m. - pre-approval preferred, but power (for those who paid) is NOT guaranteed until NOON Friday.**
- MOVE OUT TIME:** **SATURDAY AFTER 6:00 p.m. until SUNDAY 5:00 p.m.**
- MEAT INSPECTIONS:** **FRIDAY 9 a.m. until 5:00 p.m., at each team site by KCBS Reps. See Schedule for Day 2**
- COOKS MEETING:** **FRIDAY 5:00 p.m. at KCBS Headquarters**

See Schedule for Day 2

- TEAM SPACE:** Pro (20x20 or 20x40) & Backyard (20x20) and are on grass, asphalt, dirt or gravel. Your space should accommodate your needs based on your application. Each team is responsible for setting their work/display area and presenting themselves in a manner which reflects a positive image for the event and their team.
- ELECTRIC:** Electric is NOT provided unless paid for (110v, 30A or 50A), and will be no more than 50' from back center of provided space. Teams must supply their own suitable type/grade extension cord. Personal generators are permitted. All cords and generators are subject to approval. **POWER Is Only Guaranteed from Friday at NOON until Saturday at 6:00pm. Day 2 runs until 3:00pm Sunday.**
- WATER:** Several hoses will be set up on site, each with a splitter (not to be kept hooked up). If you need more than a couple of gallons, please ask event staff to use kitchen. Hoses to fill RV's is fine, as long as you are not interfering with other teams getting in their spaces or getting water.
- ICE:** We do NOT have ice on property.
- IDENTIFICATION:** There will be no identification for team members EXCEPT during festival hours if anyone were to leave the property (See Tina or Chuck for wristband). Those purchasing alcohol must have a 21+ ID wristband. If consuming your own alcohol, please keep out of public sight. We reserve the right to ask for ID and confiscate alcohol and remove belligerent teams from event.
- RV PARKING:** If you have an RV that does not fit in your space, park in "RV Parking" area on the map provided, unless otherwise permitted.
- TRASH:** We ask that you place your trash (boxed or bagged) in front of your space. Our crew will come by to retrieve your trash periodically. **DO NOT PUT ANYTHING IN OUR DUMPSTERS.**

- GREASE/GRAY WATER/ASH:** Please locate and use the receptacles marked “GREASE/GRAY WATER”. There will be several metal barrels or containers marked specifically for this purpose. Please place any ash/coins in an aluminum pan, watered down, and set in front of your site. We will collect these periodically.
- QUIET TIME:** 10p.m. until 6:00a.m. each night is considered “quiet time”. Please refrain from any activity that might disturb others during this designated time.
- RESTROOMS:** Portable toilets are on site in multiple locations. There are also restrooms in the Main/People’s Choice Building near the kitchen (BUT THESE WILL NOT BE OPEN DURING THE PUBLIC EVENT THIS YEAR). Restrooms and showers are available in the Bath House which will be open all hours EXCEPT during public event hours.
- FIRST AID/EMS:** EMS staff, air conditioning, water and other relief is available to teams, vendors, volunteers and patrons who may need it.
- FIRE SAFETY/EXITS:** All teams should have their own fire extinguisher. Each building/large tent/pavilion is equipped with fire extinguishers and there are multiple fire exits. Please locate the exit nearest you before the event begins.
- ATM:** There is an ATM on site near the main public entrance.
- CELL/WIFI:** Cell service is “good” for most carriers. We have not had any vendors express concern about cell service. Wifi might be available in certain areas, but is not promised to anyone. Special arrangements would need to be made well in advance if you need dedicated wifi for some reason.
- SECURITY:** Security will be provided for your safety as well as the safety of our patrons. Both volunteers and armed staff will be present throughout the festival.

CARE: Teams/Vendors must not injure or deface the grounds or buildings. When such damage occurs, the vendor is liable to the owner of the property so damaged. The vendor shall comply with all reasonable requests of officials of the complex. Vendors will be charged for; excessive debris left in vendor space and cleanup caused by paint, oil, grease, adhesive materials and abrasives.

CONDUCT: Teams/Vendors shall conduct and operate in their space so as not to annoy, endanger or interfere with the rights of other vendors, event staff and patrons.

LIABILITY: Interstate Festival Group, LLC, and Washington County Agricultural Education Center will not be responsible for any injury, loss, or damage that may occur to the vendor or to the vendor's employees or property from any cause whatsoever. The vendor assumes full responsibility and liability resulting directly or indirectly, or jointly, from other causes that arise because of the actions or omissions of its agents, employees or independent contractors, whether acting with or without the scope of their authority. Your own insurance is your own responsibility.

SALES TAX: The sales tax on retail items being sold at this event is 6%. As a company selling items in the state of Maryland, you should be charging sales tax and then forwarding the appropriate funds and paperwork to the Revenue Administration Division. For more information please visit: www.marylandtaxes.com

HEALTH DEPARTMENT: A Temporary Food Permit is required to operate at this event **ONLY IF YOU ARE PREPARING FOOD TO BE CONSUMED BY THE PUBLIC, I.E. PAID FOOD VENDORS (NOT FOR PEOPLE'S CHOICE CONTESTANTS** as we are providing, checking, heating, and maintaining the meat under our permit). If you are in need of this permit and have not yet obtained one, please contact the Washington County Health Department at 240-313-3400 or www.washhealth.org

AGENCIES: Vendors shall obtain all pertinent permits and licenses required by any federal, state or local laws, ordinances and regulations and/or follow their rules and laws as understood and represented by and/or within the scope of the event.

IN THE EVENT OF RAIN: This event is rain or shine. It is the responsibility of the teams/vendors to be prepared to protect themselves and their property. Interstate Festival Group, LLC will not be responsible for any weather related damages.

PROHIBITED ITEMS: The sale of alcohol, weapons of any kind, illegal drugs and paraphernalia is prohibited. In the event of such sales, team/vendor will be dismissed immediately.

ANIMALS: Dogs are permitted, but must be leashed and picked up after.

SHOPPING: There is a Walmart six miles north on Sharpsburg Pike.

2021 COMPETITION SCHEDULE

Thursday, April 18:

3:00pm – 8:00pm Early Team Arrivals (prior approval only)

Friday, April 19:

DAY 1 & ANCILLARIES SCHEDULE:

9:00am – 5:00pm Team Arrivals
9:00am – 5:00pm Meat Inspection by KCBS Reps
4:40pm Kids Q Meeting - MAIN BUILDING
5:00pm Cook's Meeting (Pro & Backyard) - MAIN BUILDING
5:30pm - 5:45pm KCBS Judges (ancillary) Check-in MAIN BUILDING
6:20pm Burger Challenge Turn-in - MAIN BUILDING
6:40pm Wing Challenge Turn-in MAIN BUILDING
7:00pm Kids Q Turn-in - MAIN BUILDING
7:20pm Dessert Challenge Turn-in - MAIN BUILDING

Saturday, April 20:

DAY 1 SCHEDULE:

10:00am JUDGES ARRIVE/CHECK IN
10:30am JUDGES MEETING - MAIN BUILDING
10:00am - 11:00am People's Choice Turn-in - MAIN BUILDING
11:00am Event Opens To Public

ALL TURN-INS TAKE PLACE AT MAIN BUILDING:

12:00pm Pro Chicken Turn-in + Backyard Chicken Turn-in
12:30pm Pro Pork Ribs Turn-in + Backyard Pork Ribs Turn-in
1:00pm Pro Pork Turn-in
1:30pm Pro Brisket Turn-in
4:45pm Awards - MAIN BUILDING
6:00pm Event Closes To Public

DAY 2 SCHEDULE:

9am-11am/2pm-5pm Meat Inspection by KCBS Reps
5:30pm (after awards) Cook's Meeting (Pro & Backyard) - MAIN BUILDING

Sunday, April 21:

DAY 2 SCHEDULE:

10:00am JUDGES ARRIVE/CHECK IN
10:30am JUDGES MEETING - MAIN BUILDING
ALL TURN-INS TAKE PLACE AT MAIN BUILDING:
12:00pm Pro Chicken Turn-in + Backyard Chicken Turn-in
12:30pm Pro Pork Ribs Turn-in + Backyard Pork Ribs Turn-in
1:00pm Pro Pork Turn-in
1:30pm Pro Brisket Turn-in
3:30pm Awards - MAIN BUILDING

5:00pm **PREMESIS CLEARED**



2021 EMERGENCY ACTION PLAN
APRIL 16-18, 2021
7313 Sharpsburg Pike
Boonsboro MD 21713

<p><u>Director</u> Rob Immer 301-991-2373</p>	<p>EMERGENCY SERVICES If Serious, CALL 911</p>	<p><u>Vendors/</u> <u>Volunteers</u> Sarah/Nicole (On Radio)</p>	<p><u>Logistics</u> Chuck Triesch 301-573-6467</p>
<p><u>Overnight</u> Tina Triesch 301-573-6424</p>	<p>EMS County Medical Transport ON SITE</p>	<p>SECURITY Elmo Pierce (On Radio)</p>	<p><u>VOLUNTEER EMS</u> Tina/Chuck Triesch (On Radio, when ambulance not here)</p>
	<p>FIRE Fairplay Fire Dept. 301-582-0099 Emergency: 911</p>		<p>TRAFFIC Elmo Pierce (On Radio)</p>
	<p>POLICE Wash Co Sheriff 240-313-4345 Emergency: 911</p>	<p>KCBS Reps Louise Weidner 484-269-6756 Bill Jones 804-467-3559 Bob/Angela McKee 240-475-5948</p>	
	<p>HOSPITAL Meritus Medical Ctr. 301-790-8000</p>		